

Dean's Council
April 25, 2011
Minutes

Present: T. Babor, L. Bernstein, B. Gould, M. Hurley, G. Kuchel, C. Laurencin,
K. Nissen, L. Puddington, M. Sanders, L. Wolfson,

Absent: D. Henderson, R. Simon

Guest: M. Lalande

The meeting was called to order at 3:30 PM

Minutes of the March 21, 2011 meeting were unanimously approved.

1. M. Lalande suggested that due to the CT Lion's Vision Center (Type II Center) having no director (Dr. O'Rourke is retiring) and no funding should be closed. The Dean's Council motioned and accepted that closing the center be proposed to Dr. Laurencin. Dr. Wolfson will communicate with Dr. Laurencin concerning this proposed closure.
2. M. Lalande suggested that the Biostatistics (Type II Center) also be closed as Dr Walsh is no longer at the Health Center. The Dean's council motioned and accepted that closing the center be proposed to Dr. Laurencin. Dr. Wolfson will communicate with Dr. Laurencin concerning this proposed closure.
3. CREATE Profile - Refinement of CREATE Profile

Dr. Laurencin has accepted Dr. Main's definitions for T & E categories that had been endorsed by the Dean's Council on 1/24/11, but he did point out, that funding for these categories is currently not available and undefined within these definitions. Dr Laurencin proposed that the Dean's Council fine tune the definition and determine how these categories should be funded. For "T" Transition, Department Chairs develop a plan to mentor faculty in seeking out projects of interest. The criteria for funding them would then be defined by how much time and money would be needed to support the projects. Department chairs will be gatekeepers of this funding. If the department chair has a promising project, it would be communicated to and approved by Mark Siraco for research-related projects and Adam Silverman for clinical-related projects.

For "E" Excellence, Dean Laurencin suggested that the Department Chairs use DCAA funds or attempt to budget these activities through general funds although these funds were not available at this time.

4. Governance Committee Membership
After perusing the Faculty Affairs website information that showed committee members for the Medical Dean's Council, Education Council, Research Council, Clinical Council, Public Issues Council, and the Oversight Committee, it was determined that the committee members posted were not up-to-date. It will be necessary to wait for Dr. Jacob's lists of members (both current and past with term dates) on these governance committees, so that the Dean's Council will be able to proceed with nominations of governance committees in the future. Lynn

Puddington has taken time to extract criteria for membership from the bylaws of these committees to use as a guideline (see attached).

5. Exit Interviews for Departing Faculty Members

Discussion continued concerning the Oversight Committee's request for the Dean's Council to create an additional exit interview for departing faculty. Copies of the standard exit interview that Human Resources provide to all exiting employees was reviewed by the council and deemed very good. Questions arose as to how many exiting employees including faculty members fill it out and what happens to this information. Per Joyce Smith of Human Resources, "We encourage all employees that are leaving to complete the survey. The majority do complete it online. It is voluntary and employees are not required to put their names on it if they do not wish to do so. If there are any issues that come out or if it's an affirmative action or compliance issue, those are sent back to the department."

In addition to this, however, another Faculty Exit Interview should be performed that focuses on faculty departures. The goal of this effort would be to gain insight as to why faculty is leaving and to discern fixable systemic problems within the faculty. T. Babor agreed to take on the task of scripting a list of questions for this new Faculty Exit Interview. It is proposed that someone other than the department chairperson should conduct this new Faculty Exit Interview like someone in Faculty Affairs or Human Resources.

6. Dave Henderson was unable to attend this meeting, so discussion on the CREATE Profile "E" for Excellence community service/volunteering topic will resume at the next meeting. Bruce Gould did comment that other university models for defining community service/volunteering criteria and funding will be reviewed in addition to the University of Washington's model. David Henderson and Bruce Gould will propose criteria for the whole spectrum of "volunteer service" for UCONN at the next meeting.

There being no further business, the meeting was adjourned at 4:30 PM.

The next meeting will be held on Monday, May 16, 2011 from 3:30 – 5:00 PM in the Walker Academic Affairs Conference Room (AG-070).

Respectfully submitted,

Elizabeth Pelland