

Dean's Council
June 20, 2011
Minutes

Present: T. Babor, L. Bernstein, B. Gould, D. Henderson, M. Hurley, G. Kuchel,
L. Puddington, M. Sanders, L. Wolfson

Absent: M. Lalande, C. Laurencin, K. Nissen, A. Silverman, R. Simon, M. Siraco

The meeting was called to order at 3:30 PM

1. Minutes of the May 16, 2011 meeting were unanimously approved.

2. Faculty Governance Elections

Dr. Mary Casey Jacob has submitted information to Dr. Wolfson for Committee membership with current membership, term durations, criteria for committee membership, and past members. Lynn Puddington, with assistance from Les Wolfson, has volunteered to organize and track committee membership and nominations. Elections will be put off until September 2011. Membership appointment will be handled as it has in the past in this way: the Dean's Council will email Department Heads for self or faculty volunteers. The volunteer will be asked to provide a summary as to why they would like to serve on a particular committee. Those choices will be brought to the Dean's Council meeting for a vote.

3. Exit Interviews for Departing Faculty Members

Discussion continued concerning the Oversight Committee's request for the Dean's Council to create an additional exit interview for departing faculty. T. Babor had provided a list of questions for this new Faculty Exit Interview. Per Dr. Babor, he had presented this to the Basic Science Chairs and it was well received. M. Sanders will email this to the clinical chairs' members for their review. Per T. Babor, he has not incorporated the list of Satisfaction Survey Items which were listed on the Association of American Medical College's (A.A.M.C.) *Analysis In Brief*. Volume 11, Number 2, February 2011, Page 2 -publication attached as of yet, but soon will.

4. Community Service & Recognition for CREATE Profile's "E" for Excellence

Dave Henderson has provided an adaptation of the Storr's Campus criteria for Recognition of Community Engagement. A final version will be annotated by Dave Henderson for the council to formally endorse with the following points:

- The department chairperson and the faculty member need to be in agreement with the importance of the activity and be able to discern aspects of leadership needed, sustainability of the activity, and the professional and social impact of it.
- The activity needs to lead to something beneficial to the institution like grant funding, enhancing the image of the institution, fulfilling the mission of the school, or contain a service learning process.
- Departments should incorporate a small percentage of this volunteering activity into the FTE of the faculty member; Faculty should be given credit/recognition by having it on the faculty annual performance reviews as an expectation for promotion.
- Faculty will serve as a model for the rest of the UCONN employees.
- Criteria should be established to document or measure participation.

- Guidelines for providing funding for such activity should be established; Dean Laurencin had suggested at the 3/21/11 Dean's Council Meeting that the Department chairs should use DCAA funds or attempt to budget these activities through general funds.

There being no further business, the meeting was adjourned at 4:45 PM.

The next meeting will be held on Monday, July 18, 2011 from 3:30-5:00 PM in the Walker Academic Affairs Conference Room (AG070).

Respectfully submitted,

Elizabeth Pelland